

**PUBLIC NOTICE AND AGENDA OF THE GROVELAND CITY COUNCIL MEETING
SCHEDULED TO CONVENE AT 7:00 P.M., MONDAY, JANUARY 4, 2015 IN THE E.L.
PURYEAR BUILDING LOCATED AT 243 S. LAKE AVENUE, GROVELAND, FLORIDA**

MAYOR	TIM LOUCKS	tim.loucks@groveland-fl.gov
VICE-MAYOR	KAREN McMICAN	karen.mcmican@groveland-fl.gov
COUNCIL MEMBER	MIKE RADZIK	mike.radzik@groveland-fl.gov
COUNCIL MEMBER	DINA SWEATT	dina.sweatt@groveland-fl.gov
COUNCIL MEMBER	JOHN GRIFFIN	john.griffin@groveland-fl.gov
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ.	
CITY MANAGER	REDMOND D. JONES, II	redmond.jones@groveland-fl.gov
CITY CLERK	TERESA BEGLEY	teresa.begley@groveland-fl.gov
SERGEANT-AT-ARMS	CHIEF M. SMITH TENNYSON	melvin.tennyson@groveland-fl.gov

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

AGENDA

Call to Order

Opening Ceremonies

- a. Pledge of Allegiance
- b. Invocation

Roll Call

Reports

- a. Council Member Reports
- b. City Manager Report
- c. City Attorney Report
- d. Citizen Advisory Committee Member Reports

Consent Agenda

- Approval of City Council Meeting Minutes 12-21-2015

New Business

1. Reschedule of Second Council Meetings for the Months of January and February
2. Selection of Engineering Firm to Design Silver Eagle Reclaim Water Ground Storage Tank
3. Discussion re: Ch. 6-2 Sales Restricted of Alcoholic Beverages

Public Comments*

Announcements

Adjournment

****Groveland Code of Ordinances Sec. 2-58 (f).*** Any person desiring to address the council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, members of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a councilmember or city official except through the presiding officer. If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

City of Groveland
Minutes
City Council Meeting
Monday, December 21, 2015

The Groveland City Council held a regular meeting on Monday, December 21, 2015 in the E.L. Puryear Building located at 243 S. Lake Avenue. Mayor Tim Loucks called the meeting to order at 7:05pm with the following members present: Vice Mayor Karen McMican, Council Member Dina Sweatt, Council Member Mike Radzik and Council Member John Griffin. City officials present were City Attorney Anita Geraci-Carver, City Manager Redmond Jones, City Clerk Teresa Begley, and Chief M. Smith Tennyson.

REPORTS

a. Council Member

Council Member Radzik asked the Council to consider the establishment of a Code Enforcement Board. He also suggested that a program be put in place that would utilize code fines to fund Economic Development Incentives, CRA Façade Grant/Economic Incentives, and Housing Rehabilitation Programs.

Consensus to have a workshop to discuss the establishment of a Code Enforcement Board.

b. City Manager

Mr. Jones asked for direction as to how to fill two vacant citizen advisory positions on the Lake~Sumter Metropolitan Planning Organization.

Consensus to advertise the openings for 30 days and bring the applicant before Council to be appointed.

c. City Attorney

d. Citizen Advisory Committees

CONSENT AGENDA

• **Approval of City Council Workshop Minutes 12-07-2015**

Council Member Sweatt moved to approve; seconded by Council Member Griffin. The motion was approved with all members present voting aye.

• **Approval of City Council Meeting Minutes 12-07-2015**

Vice Member McMican moved to approve; seconded by Council Member Sweatt. The motion was approved with all members present voting aye.

Mayor Loucks informed the Council that a request has been made to move Item #8 to the beginning of the agenda due to the representative being present.

Consensus to move Item #8 Selection of Engineer Firm to Design Eagle Ridge Phase 3 Pipeline Project to Item #3.

GUEST SPEAKERS, PRESENTATIONS AND PROCLAMATIONS

1. SR 50 Realignment and South Lake Trail Designs – presented by Gene Quinn

Consensus to approve the new route for the trail to move through the downtown area instead of following the new realigned SR 50.

OLD BUSINESS

2. Ordinance 2015-08-24: Rezoning - Falcon Development *Second and Final Reading

Council Member Radzik moved to approve; seconded by Vice Mayor McMican. The motion was approved with all members present voting aye.

NEW BUSINESS

3. Selection of Engineer Firm to Design Eagle Ridge Phase 3 Pipeline Project

Council Member Radzik moved to approve; seconded by Council Member Griffin. The motion was approved with all members present voting aye.

4. Final Plat – Green Valley Townhomes

Council Member Griffin moved to approve; seconded by Vice Mayor McMican. The motion was approved with all members present voting aye.

5. Final Plat – Cypress Oaks

Council Member Radzik moved to approve; seconded by Vice Mayor McMican. The motion was approved with all members present voting aye.

6. Interfund Transfer to CRA of 2015/2016 Taxes

Council Member Radzik moved to approve; seconded by Council Member Griffin. The motion was approved with all members present voting aye.

7. Agreement for Traffic Control – Waterside Pointe HOA and City of Groveland

Council Member Radzik moved to approve; seconded by Vice Mayor McMican. The motion was approved with all members present voting aye.

8. Agreement between City and Grindrod Development LLC re: Code Enforcement of 824/826 Broad Street

Council Member moved to approve with the recommended languages from Mrs. Geraci-Carver; seconded by Council Member Sweatt. The motion was approved with all members present voting aye.

PUBLIC COMMENTS

Mayor Loucks stated that some people may be here due to an email that was sent to all Council, various staff. He stated that if anyone wants to comments about this email they may do so; he only asks that the speakers address the mayor and not the audience.

Mr. Chris Walker addressed the Council stating that Mr. Glen Wilson should be removed from any committee in which he holds an appointment. He recommends that Mr. Wilson be released to send a clear message to not only Mr. Wilson but to any other citizen that wishes to divide this city.

Mayor Loucks called for a motion to remove Mr. Wilson from the Recreation Advisory Committee.

Council Member Griffin moved to remove Mr. Glen Wilson from the Recreation Advisory Board.

Mayor Loucks passed the gavel to Vice Mayor McMican.

Mayor Loucks seconded the motion to remove Mr. Glen Wilson from the Recreation Advisory Board. The motion was approved with the vote as follows; Council Member Radzik-aye, Council Member Sweatt-nay, Council Member Griffin-aye, Mayor Loucks-aye and Vice Mayor McMican-aye.

Vice Mayor McMican returned the gavel to Mayor Loucks.

COUNCIL ANNOUNCEMENTS

Council Member Radzik would like to see a workshop scheduled with the Council and/or CRA to discuss the options in order to provide the city manager with specific direction in regards to the proposed public private partnership construction of the new municipal complex and public safety facility.

Consensus to hold a workshop on the proposed public private partnership for the construction of a new municipal complex and public safety facility.

ADJOURNMENT

Mayor Loucks adjourned the meeting at 9:10pm.

Attest:



Tim Loucks, Mayor

Teresa Begley, City Clerk



REQUEST FOR CITY COUNCIL CONSIDERATION

MEETING DATE: January 4, 2016

AGENDA ITEM:	Reschedule of Second Council Meetings for the Months of January and February
CITY GOAL:	Establish a sound and sustainable government supported by professionalism, progressive thinking and modernizing the organization.
PREPARED BY:	Teresa Begley, City Clerk
DATE:	December 29, 2015

BACKGROUND:

Due to the observance of Martin Luther King, Jr's Day and President's Day Council needs to reschedule the meeting dates for the second meetings in both January and February. The city attorney has meetings scheduled for the Tuesdays of those weeks and will not be able to attend on that night. It is staff's recommendation to hold the meetings on the Thursday of the weeks in questions as some council members may have prior commitments on Wednesday.

Scheduled Meeting Date: Monday – January 18
Monday – February 15

Recommended Meeting Date: Tuesday – January 19
Wednesday – January 20

Tuesday – February 16
Thursday – February 17

STAFF RECOMMENDATION: Give a consensus for a January and February meeting date.
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REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:

"The city with a future, watch us grow!"



REQUEST FOR CITY COUNCIL CONSIDERATION

MEETING DATE: January 4, 2016

AGENDA ITEM:	Selection of Engineering Firm to Design Silver Eagle Reclaim Water Ground Storage Tank
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CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
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PREPARED BY:	James Huish, Public Services Director
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DATE:	December 21, 2015
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BACKGROUND:

The Public Services Department – Utility Division posted an Advertisement for Letter of Interest (LOI) to provide engineering design services for the Silver Eagle Reclaim Water Ground Storage Tank Project. Six engineering firms submitted LOI's which were reviewed and scored by members of City staff with results attached. The Public Services Department would like Council approval to enter into a contract for design with the top rated firm, BESH Engineering.

STAFF RECOMMENDATION: Approve entering into a contract for design of the Silver Eagle Reclaim Water Ground Storage Tank Project with BESH Engineering.

REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:

"The city with a future, watch us grow!"

SILVER EAGLE GROUND STORAGE TANK

Engineering Services Score Sheets Totals

	Chuck	Jamie	Ricky	Gwen	Steve	TOTALS
M&W	21	21	22	26.5	26.5	117
BESH	28	25	29	29	28	139
Wright-Pierce	19	21	24	22	21	107
Tetra Tech	27	23	29	23	26	126
CPH	28	22	27	23.5	21	121.5
Amec Foster	21	22	27	25.5	22	117.5

1. BESH

2. CPH

SILVER EAGLE GROUND STORAGE TANK

Engineering Services Score Sheet

Janice

NOTE: Scoring is based on a spread of (1-5) with 5 being the highest for each category.

Engineering Firms	M+W	BESH	Wright-Pierce	Tetra Tech	CPH	Amec Foster
Project Understanding	3	4	3	5	3	4
Project Team	3	4	3	3	3	3
Design Experience	3	4	4	4	5	4
Qualifications	4	4	4	4	4	4
References	4	4	3	3	3	3
Office Location	4	5	4	4	4	4
TOTAL SCORE	21	25	21	23	22	22

TOP TWO FIRMS

- 1.
- 2.

SILVER EAGLE GROUND STORAGE TANK

Steve

Engineering Services Score Sheet

NOTE: Scoring is based on a spread of (1-5) with 5 being the highest for each category.

Engineering Firms	M+W	BESH	Wright-Pierce	Tetra Tech	CPH	Amec Foster
Project Understanding	4.5	5	3	5	2	2
Project Team	5	5	4	4	5	5
Design Experience	4	5	5	5	3	5
Qualifications	5	4	4	5	5	4
References	5	4	3	4	3	3
Office Location	3	5	2	3	3	3
TOTAL SCORE	26.5	28	21	26	21	22

TOP TWO FIRMS

1. Besh
2. M+W

SILVER EAGLE GROUND STORAGE TANK

Rocky

Engineering Services Score Sheet

NOTE: Scoring is based on a spread of (1-5) with 5 being the highest for each category.

Engineering Firms	M+W	BESH	Wright-Pierce	Tetra Tech	CPH	Amec Foster
Project Understanding	5	5	4	5	5	5
Project Team	4.5	5	4	5	5	5
Design Experience	4.5	5	4	5	5	5
Qualifications	5	5	4	5	5	5
References	2	4	4	5	3	3
Office Location	3	5	4	4	4	4
TOTAL SCORE	22	29	24	29	27	27

TOP TWO FIRMS

1. BESH
2. Tetra Tech

SILVER EAGLE GROUND STORAGE TANK

Engineering Services Score Sheet

Chuck Mack

NOTE: Scoring is based on a spread of (1-5) with 5 being the highest for each category.

Engineering Firms	M+W	BESH	Wright-Pierce	Tetra Tech	CPH	Amec Foster
Project Understanding	4	4	4	5	5	4
Project Team	3	4	4	4	5	4
Design Experience	4	5	* 2	5	5	3
Qualifications	4	5	3	5	5	4
References	4	5	* 2	4	4	3
Office Location	2	5	4	4	4	3
TOTAL SCORE	21	28	19	27	28	21

TOP TWO FIRMS

1. BESH
2. CPH

* OUT OF STATE.

James Huish

From: Gwen Walker
Sent: Monday, December 28, 2015 9:57 AM
To: James Huish
Subject: RE:

Ok, here are my results...

M&W	26.5
Besh	29
Wright-Pierce	22
Tetra Tech	23
CPH	23.5
Amec	25.5

1. Besh
2. M&W

Gwen

From: James Huish
Sent: Monday, December 28, 2015 9:27 AM
To: Gwen Walker
Subject: RE:

Thanks.

James Huish

From: Gwen Walker
Sent: Monday, December 28, 2015 9:26 AM
To: James Huish
Subject: RE:

OK, I'll have it to you by noon.

Gwen

From: James Huish
Sent: Monday, December 28, 2015 7:38 AM
To: Gwen Walker
Subject: RE:

I need the review today so I can include the score sheets with the Council agenda item for Jan 4th.

James Huish

From: Gwen Walker
Sent: Wednesday, December 23, 2015 8:51 AM
To: James Huish
Subject:

**ADVERTISEMENT
FOR
LETTER OF INTEREST**

**Engineering Design Services
Silver Eagle 1.5 MG Ground Storage Tank**

Contract No. 2015-11-03

In accordance with the provisions of Subsection 287.057, Florida Statutes and City of Groveland Purchasing Procedures, notice is hereby given that the City of Groveland, Florida (the City) will accept Letters of Interest for engineering design services for a 1.5 million gallon ground storage tank and associated piping and pumping appurtenances UNTIL 2:00 P.M., LOCAL TIME, ON or Before December 10, 2015..

Copies of the solicitation package are on file and available on the City's website at www.groveland-fl.gov under the Advertisements for Bids section or may be obtained in person from Paddy Daitnarayan at 156 S. lake Ave. Groveland, FL 34736 (352) 429-2141 ext. 227.

Qualified firms desiring consideration shall submit three (3) complete bid packages, clearly marked "Engineering Design For Silver Eagle Ground Storage Tank" to the Planning Department at 156 S. Lake Ave. Groveland, FL 34736 on or before the date and time stipulated above.

The City will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver any proposal by the deadline stated above. The City reserves the right to reject any or all submittals and to waive any or all nonsubstantial irregularities in items received whenever such rejection is in the best interest of the City, or to accept the proposal which best serves the interest of the City. In accordance with Florida Statutes 287.133(2)(a), any person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

All firms are hereby placed on formal notice that neither the City Council, nor any employees of the City, nor any members of the Professional Services Review Committee are to be lobbied or queried in any manner, either individually or collectively, concerning this project. Any such activities may cause immediate disqualification for this project.

The City of Groveland will select and contract with the firm deemed by the City to be the most qualified firm responding in accordance with the provisions of F.S. 287.057 and policies of the City of Groveland.

City of Groveland, Florida

/s/


Redmond Jones, City Manager

Publish:

PART 1 - GENERAL INFORMATION

DEFINITIONS:

For the purpose of the Request for Engineering Design Services, the respondent shall mean any individual, firm, partnership, corporation, association, or other legal entity permitted by law to practice in the State of Florida.

PURPOSE:

This Request for Engineering Design Services provides guidelines for the submission of bids in response to the City of Groveland's solicitation for respondents to provide Professional Engineering Design Services for the design of a 1.5 million gallon ground storage tank and associated piping and pumping appurtenances.

ISSUING OFFICE AND LOCATION OF LETTERS OF INTEREST OPENING:

Issuing Office:

City of Groveland Utilities Department
156 S. Lake Ave.
Groveland, FL 34736
(352) 429-2141

Opening Location:

City Hall
156 S. Lake Ave.
Groveland, FL 34736

INVITATION TO PROPOSE:

The City of Groveland is soliciting for Letters of Interest from responders to provide exclusive professional engineering design services for the design of Silver Eagle Ground Storage Tank and associated piping and pumping appurtenances.

CONTRACT AWARDS:

The City of Groveland anticipates entering into a contract for professional engineering design services with the respondent who submits the qualifications judged to be the most advantageous to the City. The City anticipates awarding a contract to the respondent chosen but reserves the right to award in any fashion which is in the best interest of the City as solely determined by the City in its sole discretion.

The respondent understands that this LOI does not constitute an agreement or a contract with the City. An official contract, or agreement, is not binding until the submission is reviewed and accepted by the City Council and executed by all parties.

The City reserves the right to reject all qualifications, to waive any informality, and to solicit and advertise for other qualifications.

TERMS OF THE CONTRACT:

The terms of the engineering design services contract agreement will be negotiated between the City and successful respondent. The professional engineering design services contract agreement shall contain all language required by law.

DEVELOPMENT COSTS:

Neither the City nor its representatives shall be liable for any expenses incurred in connection with the preparation of a response to the LOI. Respondents should prepare their submittals simply and economically, providing a straightforward and concise description of the respondent's ability to meet the requirements of the LOI.

INQUIRIES:

The City will not respond to oral inquiries.

Respondents may submit written inquiries for interpretations of this BID to:

James Huish
James.huish@groveland-fl.gov
City of Groveland
156 S. Lake Ave.
Groveland, FL 34736

The City will respond to written inquiries received at least four (4) working days prior to the date scheduled for receiving the Bid. The City will record their responses to inquiries and any supplemental instructions in the form of written addenda. If issued, the City will post addenda on the City website at www.groveland-fl.gov under the Advertisements for Bids section, at least two (2) working days before the date fixed for receiving the LOI's.

LETTERS OF INTEREST SUBMISSION AND WITHDRAWAL:

The City will receive letters of interest at the following address:

Planning Department
City of Groveland
156 S. Lake Ave.
Groveland, FL 34736

To facilitate processing, mark the outside of the envelope in the lower left hand corner as follows:

"LETTERS OF INTEREST FOR ENGINEERING DESIGN SERVICES"

The envelope shall also include the respondent's return address in the upper left-hand corner. Respondents shall submit three (3) copies in a sealed, opaque envelope marked as noted above. The respondent may submit the letter of interest by mail or in person.

NOTE: THE CITY MUST RECEIVE ALL BIDS by 2 P.M. Local Time on or before December 10, 2015.

The City will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver any proposal by the deadline stated above. Telephone confirmation of timely receipt of the proposal may be made by calling Paddy Daitnarayan at (352) 429-2141 ext. 227. Letters of Interest received after the established deadline will not be opened and will be returned in their unopened state to the respondent.

Respondents may withdraw their submissions by notifying the City in writing at any time prior to the opening. Respondents may submit its withdrawal in person, or by an authorized representative. Respondents and authorized representatives must provide the letter of withdrawal, picture identification, proof of authorization (in the case of authorized representatives) and provide the City with a signed receipt for the qualification package.

LOI's, once opened, become the property of the City and will not be returned to the respondent. LOI's, once opened, become "public records" and are subject to the provisions of the Florida Public Records Law. As such, they are subject to public disclosure in accordance with Chapter 119, Florida Statutes.

ADDENDA:

If revisions become necessary, the City will provide written addenda which will be available to all respondents on the City's website at www.groveland-fl.gov under the Advertisement for Bids section at least two (2) working days before the date affixed for receiving the LOI..

INSURANCE:

The respondent, if awarded a contract, shall maintain insurance coverage reflecting the minimum amounts and conditions as required by the City.

LOBBYIST DISCLOSURE REQUIREMENT:

Any professional consultant who utilizes the services of a lobbyist is required, by virtue of responding to this request, to make full disclosure to the City concurrently with the submission.

Such disclosure shall include the following:

- The name of any lobbyist employed directly or indirectly by the consultant for the purpose of influencing or attempting to influence the selection of a professional consultant by the City.
- The name, address and telephone and fax numbers of the lobbyist.
- The length of such agreement, contract, or understanding and the amount of any fee, gratuity, compensation or consideration paid or promised to be paid to the lobbyist either before or after hiring, whether or not the same is set out as compensation for the lobbyist or is for other services.

This disclosure shall be submitted with the Letter of Interest and will be filed with the City Clerk and such records shall be open to the public.

PUBLIC ENTITY CRIMES:

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime **may not** submit qualifications or contract with the City to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided for in SS. 287.017 for CATEGORY TWO for a period of 36 months from the date being placed on the convicted vendor list.

PART 2 - STATEMENT OF WORK

The City of Groveland plans to retain a professional firm to provide professional engineering design services for design of Silver Eagle Ground Storage Tank and associated piping and pumping appurtenances.

PART 3 - INSTRUCTIONS FOR PREPARING SUBMISSIONS.**RULES FOR SUBMISSIONS:**

The submission must name all persons or entities interested in the submission as principals. The proposal must declare that it is made without collusion with any other person, or entity, submitting a proposal pursuant to the LOI.

Responses to each of the following topics must be limited to a maximum of two pages and all text must be 12 pt. type. Should further clarification or examples (beyond 2 pages) be necessary, an appendix may be added to the back of the proposal provided it is properly referenced within the two-page description. Unreferenced or poorly organized appendices will not be considered.

Letter Of Transmittal

- This letter will summarize in a brief and concise statement, the respondent's qualifications.
- An official authorized to bind the respondent must sign the letter of transmittal.

Office Location:

- The location of the office that will have responsibility for this project.
- The key personnel in that office.

Project Team:

- The respondent shall provide the City with the resumes of all primary individuals involved.
- The respondent must supply a copy of all appropriate Florida business license(s).
- In addition, the respondent must indicate the type of organization (i.e., individual, partnership, corporation, joint venture, etc.) and year established.
- Identify principals of the firm and core values.
- Identify proposed project manager.

Project Understanding:

- Describe your understanding of the City's needs and the methods you will use to ensure proper completion of the work proposed.

Previous Experience with Similar Projects:

- Summarize previous experience of the key personnel with projects that are similar in nature and scope to the proposed work.

Qualification Summary:

- Summarize what you consider are the qualifications of your firm and/or team that make you the most qualified firm to perform the work associated with this project.

References:

- Provide up to three municipal government references for similar work. References must be for work performed within the past five (5) years.

Other Information:

- This section shall be for other information the respondent wishes to include, but is limited to 4 pages.

Florida Small and Minority Business Status:

- Whether you are a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act.

PART 4 - EVALUATION OF SUBMISSIONS:**EVALUATION METHOD AND CRITERIA:**

The City shall be the sole judge of its own best interest, the submission and the resulting agreement. In all instances, the City's decision will be final.

The City's evaluation criteria will include, but not be limited to, consideration of the following:

- Overall capabilities and experience of both firm and key individuals.
- Specific experience of firm and key individuals in assisting municipalities with similar statements of work.
- Availability of key personnel to be dedicated to the City relating to the statement of work.

- Knowledge or, and approach to performing the statement of work.
- Location of the firm.
- Interviews with references.

SELECTION:

The City will evaluate the written qualifications submitted by firms regarding the proposed project. The City may require presentations regarding their qualifications, approach to the statement of work and ability to furnish the required services. It is anticipated that no less than three (3) firms will be ranked and the highest ranked firm will be chosen. The City reserves the right to select the most qualified firm on the basis of the responses received.

NEGOTIATIONS:

After the City ranks the firms, City staff will take the proposed ranking to the City Council for approval and permission to negotiate with the top ranked firm. After staff concludes negotiations with the firm selected, they will present the results of the negotiations to the City Council with its recommendation. If the City Council determines that staff is unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the City determines to be fair, competitive and reasonable, negotiations with that firm shall be formally terminated. Should the City be unable to negotiate a satisfactory contract with the selected firm, the City may select additional firms in order of their competence and qualifications and continue negotiations until an agreement is reached. However, the City reserves the right to reject all qualifications, waive any irregularities and solicit and re-advertise for other qualifications.



REQUEST FOR CITY COUNCIL CONSIDERATION

MEETING DATE: January 4, 2016

AGENDA ITEM:	Discussion re: Ch. 6-2 Sales Restricted of Alcoholic Beverages
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CITY GOAL:	Develop, maintain and rebuild safe, clean, diverse, healthy, neighborhoods, including partnering with the school district.
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PREPARED BY:	Ryan Berger, Community Development Director
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DATE:	December 23, 2015
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BACKGROUND:

Staff is asking for direction related 6-2, Sales Restricted of alcoholic beverage.

This section incorporates F.S. ch. 562 which includes alcohol distributors from the prohibition of being located within 1,000 feet of the real property comprising a school, church, or park.

This may not have been the intention since distributors do not sell on site. If permitted staff will draft an Ordinance to exclude wholesale distributors from the distance requirement and also ask City Council to grant a zoning clearance to Vine Importers, LLC, who is a wholesale wine / liquor distributor to relocate from one section of the Hunt Industrial Park to the new phase of the Hunt Industrial Park which is within 1,000 feet of a church.

STAFF RECOMMENDATION:

REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:

"The city with a future, watch us grow!"